

## DOCUMENTS NEEDED FOR BANKRUPTCY FILING

Please provide the following:

Received

| Please provide the following:  | Received |
|--|----------|
| Completed questionnaire  |          |
| Completed credit report authorization  |          |
| Credit counseling course certificate   |          |
| Copy of Driver's License   |          |
| Copy of Social Security Card   |          |
| Pay stubs for the <b>SIX</b> (6) months prior to filing [If you are filing individually BUT are married, please provide your spouse's paystubs.]       |          |
| Pay stubs for the month of filing  |          |
| Most recent statement (not online transaction summary) for ALL bank accounts   |          |
| Most recent statement for mutual funds, 401(k), pension and pension loan   |          |
| 2018 Federal Tax Return  |          |
| 2018 State Tax Return  |          |
| 2018 W-2 Form  |          |
| 2019 Federal Tax Return  |          |
| 2019 State Tax Return  |          |
| 2019 W-2 Form  |          |
| Judgments, Warrants-in-Debt, Garnishments OR name of court and case number for each  |          |
| Bills that are NOT included in your credit report  |          |
| Medical bills  |          |
| <b>Do you own a vehicle(s) [car, truck, boat, motorcycle, RV, etc.]? If yes, provide the below items:</b>  |          |
| NADA evidence of value [visit <a href="http://nada.com">nada.com</a> and enter your vehicle information]   |          |
| Payoff statement from lender [ask your lender to fax it directly to us at 571-285-3334]  |          |
| Proof of insurance [not your insurance card, but the declaration page from the policy]   |          |
| Title OR DMV Transcript of Title   |          |
| <b>Do you own a home? If yes, please provide the below item:</b>   |          |
| Payoff statement from lender [ask your lender to fax it directly to us at 571-285-3334]  |          |
| If you own a home and are keeping it, we will run a title search.  |          |
| <b>Have you ever filed for bankruptcy? If yes, please provide the below items:</b>   |          |
| Name of court and case number  |          |
| Copy of recorded homestead deed [you may obtain a copy from the land records of the circuit court in the city/county in which you resided at the time] |          |